



WINTER SPORTS SCHOOL IN PARK CITY BOARD OF TRUSTEES MEETING MINUTES

IN ATTENDANCE: Tim Gaylord (phone), Tore Steen, Bud Canaday (phone), Abigail Wright-Grissom (Skype), Emily Cook, Bryon Friedman, Brandon Hunt, Ted Morris, Dave Kaufman, Alex Jensen

NOT IN ATTENDANCE: N/A

MEETING DATE: September 14th, 2016, 5:00 PM, Winter Sports School campus, Classroom 1

- I. **Motion:** Approval of the Minutes for the July 20th, 2016 BOT Meeting. Ted/Tore passed unanimously
- II. Red Apple Financial Proposal reviewed. Decision taken to engage them for assistance with compliance reporting to the USBE & UT Transparency, and to support our bookkeeping and audit processes.
- III. BOT self-assessment status reviewed.
- IV. 2016 BOT "paddle raise" grant for May 21st Casino Night reviewed.
- V. FY'17 UCA plan reviewed.
 - a) **Motion:** BOT approval of the FY'17 UCA Plan. Tore/Bryon passed unanimously.
- VI. Early FY'17 balance sheet reviewed.
- VII. Campus improvement updates reviewed.
 - a) **Motion:** Expenditure of additional \$20K on landscaping infrastructure and plantings during Fall 2016. Future landscaping dollars to be considered after a more comprehensive site strategy developed. Tore/Brandon passed unanimously.
 - b) Parking lot completion reviewed.
 - c) Upstairs renovation plans reviewed.
 - d) Site signage "wish list" reviewed. Dave to do a feasibility check with county authorities.
- VIII. BOT meeting "phone-in" technology reviewed. Abi piloted Skype for us and confirmed that it's an improvement vs. our phone bridge.
- IX. Capital Fundraising update – donor feedback and concerns reviewed. October BOT meeting slated as 90% dedicated to developing an overall WSS fundraising strategy.
- X. 2016 SAGE testing plan reviewed.
 - a) **Motion:** Offer SAGE testing in 2016 for all grades. Ted/Bryon passed unanimously.
- XI. Adjourn. Abi/Tore passed unanimously