



WINTER SPORTS SCHOOL IN PARK CITY BOARD OF TRUSTEES MEETING MINUTES

IN ATTENDANCE: Tim Gaylord, Tore Steen, Abigail Wright-Grissom (phone), Emily Cook, Brandon Hunt (phone), Ted Morris, Bud Canaday (phone), Dave Kaufman, Alex Burlacu, Mary Carlson, Karin Goodman, Alex Jensen (phone)

NOT IN ATTENDANCE: Bryon Friedman

MEETING DATE: December 7th, 2016, 5:00 PM, Winter Sports School campus, Classroom 1

- I. **Motion:** Approval of the Minutes for the October 26th, 2016 BOT Meeting. Tore/Bud passed unanimously
- II. Fundraising strategy discussion continued. No formal motion taken; subcommittee meeting scheduled for December 23rd, expect report at the January 18th, 2017 BOT meeting.
- III. FY'16 Financial Audit reviewed. The BOT will need to pass a resolution at our January 2017 meeting to recognize all funds brought from our "prior life" as a private school as public funds, and we will need to resubmit FY'15 financials to the state to unencumber certain funds from that year which were spent on special programs but not recognized as such on the expense report.
- IV. Enrollment and lottery status reviewed. Direction given to proceed with lottery drawing despite ~48 hour technical glitch in submission system. BOT assessment of the situation is that all reasonable attempts to reach out to the affected community to encourage them to resubmit have been attempted.
- V. Proposed 2017 Fee Schedule reviewed.
 - a) **Motion:** Approval of the 2017 WSS Fee Schedule as proposed. Tore/Ted passed unanimously.
- VI. Building renovation progress reviewed.
- VII. 2016 Commencement reviewed.
- VIII. Head of School 2016 performance against bonus criteria reviewed.
 - a) **Motion:** Ratification that Head of School earned all 2016 bonuses as stated in the corresponding year's employment agreement. Emily/Ted passed unanimously.
- IX. BOT self-assessment status reviewed.
- X. 2016 BOT "paddle raise" grant for May 21st Casino Night reviewed.
- XI. Adjourn. Tore/Ted passed unanimously