



WINTER SPORTS SCHOOL IN PARK CITY BOARD OF TRUSTEES MEETING MINUTES

COMMITTEE: Board of Trustees

MEETING DATE: December 12, 2018, 5:08 PM, Winter Sports School Conference Room

I. Welcome and Introductions: Present from BOT: Mary Carlson, Emily Cook (via phone conference), Bryon Friedman, Tim Gaylord, Whalen Louis, Abi Wright Grissom. Absent from BOT: Phil Blake, Bud Canaday, Geoff Crockett, Martha Sullivan. Non-trustees in attendance: Megan Altman, Erin Bragg, Tess Miner-Farra, Casey Holmes. The BOT welcomed Erin Bragg as the new Development Director for the WSS.

II. Potential Motion: Approval of minutes from October 10, 2018 BOT meeting (Motion: Whalen, Second: Abi. Motion passed unanimously.)

III. Financial update (Red Apple, Tess): Casey presented the report and reviewed the balance sheet and the PTIF investment account. Tim asked Casey to break down the capital contributions indicating the restricted vs. non-restricted contributions.

IV. HoS Report (Tess): Tim discussed the plans for the UOP expansion, which will affect (hopefully positively) future lottery numbers. Megan mentioned that there has been no advertisement for the WSS lottery, so that is something that can be looked at in the future. Tim indicated trends that affect enrollment (i.e. fewer students involved in sports in the Park City area entering the 9th grade, bad snow year last year with limited training space). Tess is not concerned and believes that we will fill the freshman class. The expansion will be good for the students and teachers by lowering class size, but our risk tolerance may be lowered if the projected number of students is not at a minimum of 40 per grade.

V. Survey results discussion: Tess noted that the climate survey results were positive overall and the trend is in the right direction. The results will be used to look at ways in which systems can be refined to support students. ACT results are in and our students scored above the state average.

VI. Board Chair update (Tim): The donor party at the Iacobelli's and the graduation ceremony were very nice. Tim noted that the Trustees need to discuss the next steps with Erin to see how the Trustees can be involved in alumni development and capital campaign plans.



VII. Phase 3 planning update (Tim): A meeting was held last week with the architect Archiplex, Tess, Tim, Megan, Erin, Rebecca Turco, and Scott Hendrickson. The wants and needs of the WSS were communicated and Archiplex will go back to the drawing board. The next meeting will be January 8, 2019. There is a tentative date for schematic drawings to be completed about 2 weeks after the Jan. 8 meeting. The constraints for the expansion are that there is approval for 10,000 square feet of additional space within a defined location. We want to be energy efficient.

VIII. Governance Committee Update (Abi, Mary): Abi has sent out emails to potential board candidates: John Kanarowski, Kristen Haaijer, and Mark Mylar to see if they are interested in joining the board and to start the vetting process. Tim also mentioned the governance committee's desire to re-energize the Advisory Board and to have the VP position as a 1-year position that leads to a 2-year term as President. Also, the past President should serve on the BOT (or on the Advisory Committee) as a mentor to the new president for at least a year after the expiration of his/her term. The Governance Committee also wants the terms of any board member to expire in June of the 3-year term (or the 2nd 3-year term if renewed), and there needs to be a staggered rotation of board members, with no life time terms.

IX. Public comment: None

X. Potential Motion: Close session to discuss the character, professional competence, or physical or mental health of an individual. (Motion: Mary, Second: Bryon. Motion passed unanimously with the following votes: Mary: yes, Emily: yes, Bryon: yes, Tim: yes, Whalen: yes, Abi: yes)

XI. Adjourn (Motion: Abi, Second: Bryon)