



WINTER SPORTS SCHOOL IN PARK CITY BOARD OF TRUSTEES MEETING MINUTES

MEETING DATE: June 10, 2020 5:00 PM, Virtual Meeting – via Zoom

IN ATTENDANCE: Tess Minor-Farra, Megan Altman, Tim Gaylord, Whalen Louis, Bud Canaday, Abi Wright Grissom, Emily Cook, Bryon Friedman, Geoff Crockett, Christie Hind, Phil Blake, Kristen Haijjer, and Casey Holmes

- I. Welcome and Introductions
- II. **MOTION:** Approval of minutes from April 1, 2020 BOT meeting. 1st Bud/2nd Emily passed unanimously.
- III. Financial update (Casey, Bud Canaday, Tess Miner-Farra): The budget was troubled as it was a perfect storm for lower revenue and higher expenses. The forecast looks difficult as well but we should be able to add \$14,000 more to the revenue because we do not have a Development Director so there is no salary to pay for one at this time.
 - a) Review the WSS FY20 Fraud Risk Assessment, Board Training through the State Auditor Office would help our assessment. Abi will provide information on their trainings and will email.
- IV. Head of School Report (Tess Miner-Farra) Megan reviewed current enrollment. Current classes are filled. We will be moving enrollment to earlier in the year as we used to. This will allow more planning for students and their families.
 - a) Review results of parent survey regarding reopening. Seemed to have a variety of opinions with many parents wanting their children to return to a safe school environment.
 - b) Discussion on operating plan for reopening of school. Schedule for the pandemic modifications allows grades to be on campus one grade per day. Only 15 students in a classroom so as to maintain 6 feet of distance. Also scheduled time for extra help.
- V. **MOTION:** Board Authorization to allow the HoS and administration to make decisions during this pandemic that are aligned with our mission and operating plans for reopening of the school.
1stBryon/2ndAbi – passed unanimously.
- VI. **MOTION:** Approval of the TSSA (Teacher&Student Success Act) Plan for 20-21 SY. We have a scheduled accreditation visit next spring. We are 'in-progress' with all aspects of what we were supposed to do. We have difficulty comparing standardized tests as we have used several different ones. 1st Bryon/2nd Emily – passed unanimously.
- VII. Reaching New Peaks Committee updates (Whalen and Tim)Whalen reminded us to

send our emails to our list of past donors. Bud commented that this may be a good time to seek donations.

VIII. Board Chair update (Tim Gaylord)

a) Board Training – online options. Whalen will conduct a training in August online with the Board.

IX. Public comment - none

X. **MOTION:** To Adjourn 1st Bud/2nd Geoff