



## WINTER SPORTS SCHOOL IN PARK CITY BOARD OF TRUSTEES MEETING MINUTES

**COMMITTEE:** Board of Trustees

**MEETING DATE:** October 9, 2019, 5:00 PM, Winter Sports School, Conference Room

**In attendance:** Trustees: Tim Gaylord, Emily Cooke, Kristen Haiijer, Abi Wright Grissom. Non-Trustees: Tess Miner-Farra, Erin Bragg, Casey Holmes. Via Phone: Geoff Crockett, Phil Blake.

- I. Welcome and Introductions
- II. **Motion:** Approval of minutes from August 14, 2019 BOT meeting. (1<sup>st</sup> Abi/2<sup>nd</sup> Emily) passed unanimously
- III. **Motion:** Approval of the 2020 Academic Calendar (1<sup>st</sup> Emily/2<sup>nd</sup> Kristen) passed unanimously.
- IV. **Motion:** Approval of the Revised WSS Fiscal Policy (1<sup>st</sup> Abi/2<sup>nd</sup> Emily) Passed unanimously.
- V. Financial update (Red Apple, Bud Canaday, Tess Miner-Farra) Changes in September reflected the change in our insurance which is more costly. Finances look strong.
- VI. Head of School Report (Tess Miner-Farra) WSS still has 5 openings in the 10<sup>th</sup> grade but those spots may fill during next enrollment. WSS has had many inquiries recently.
- VII. **Reviewed:** 2020 School Fees Schedule – Schedule is required to be on the agenda twice before approval. We will approve the fee schedule next meeting for 2020. The 'no fees' rule goes into effect 2021.
- VIII. Development Director / Capital Campaign Committee update (Erin Bragg) Annual Fund 100% support from staff, BOT almost to 100%. WSS now uses a different online company to process donations. Vessel Kitchen has offered to provide lunch to the class that has the most participation in the fundraiser. The date for the fundraiser at Kristen's house is now changed due to negative rsvp's.
- IX. Board Chair update (Tim Gaylord) We will be approaching Christie Hind to become a Board Member as the Executive Director of PCSS. Kristen brought up that the WSS should hold an open house for potential students and families. Also we should consider a booth at the Ski Swap the 1<sup>st</sup> weekend of November.
- X. Public comment: None
- XI. **Motion:** Adjourn (1<sup>st</sup> Abi/2<sup>nd</sup> Emily) passed unanimously.